

**MONTROSE CITY COUNCIL MEETING**  
**UN-APPROVED MINUTES –March 11th, 2025**

On **March 11th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:00pm. **Roll Call:** Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch present. Zoning member Cliff Hallem was present. 2024 CampHosts Ken & LaDawn Ripperda were present through online meeting. Other guests with agenda requests present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-037

Moved by council Hanisch, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-038

Moved by council Binder, seconded by council Hanisch for approval of the February 11th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

Action 25-039

Moved by council Hanisch, seconded by council Binder, for approval of Web's Pub Liquor license requests for Retail (on-sale) liquor license and Retail (on-off sale) Malt Beverage and SD Farm Wine license from Dept. of Revenue in the amount of \$600. **Roll Call:** All favored no opposition. Motion carried.

Citizen Kappenman has submitted a rezone application to the zoning team and city council to zone Lot#1 C.F. Addition from an Industrial zone to a Residential zone for future development.

*Zoning member Cliff Hallem states that he recommends the zone change of parcel #19.37.1000 to the city council team for future development of the area.* Public notices are being published and the property has a sign posted on the building with all meeting dates for public comment.

Action 25-040

Moved by council Hanisch, seconded by council Vogel, for approval to assign an address of: 110 N 1<sup>st</sup> Ave to parcel #19.37.1000 for citizen Kappenman. **Roll Call:** All favored no opposition. Motion carried.

Citizen Struck was not present, maintenance Hanisch asked the council on his behalf if he could mow the baseball field using the city's lawn mower. Hanisch said he would mow for free and pay for fuel and check with maintenance prior to mowing as not to interfere with the other mower's schedules. FO will check into insurance regarding liability of volunteers using city equipment. Maintenance Hanisch will also look into filling a water pit hole at the baseball field.

Council member Vogel discussed a prior meeting with the Sioux Metro Growth Alliance to propose a membership to the SMGA for future economic development help with Montrose. Cost is \$1300 annually and would require council members to attend monthly meetings. Consideration of budgeting this membership for 2026 appropriations will be discussed during budget season.

There is a person wanting to potentially purchase a business on Main Street and his vision is to turn the property into a storage unit for RV/Campers. He would be able to use the current building to house 3 RV storage units and an office. Eventually he would like to expand and build another building for more storage units, but he doesn't have the funds to do this right away, so he was thinking of building a fence to contain the outside storage on the north side of the parcel. FO visited with SECOG about the zoning regulations and RV/Boat Storage parking is not currently permitted within Montrose's zoning regulations. RV/Boat storage parking is normally good on the outskirts of the city and away from housing and commercial areas. Council members decided no interest in changing the zoning ordinance at this time for this type of business near main street.

Citizen Meland was present to discuss the possibility of the city moving a fire hydrant located in the city right of way on 1413 Michael Circle as they are making plans to move a home on that parcel. This topic was discussed in June and July 2024 council meetings and the council asked the property owners and maintenance Hanisch to get a price from Twedt Construction to see how much this would cost. No decisions were made on the move of the fire hydrant at that time. Meland is ready to move a house onto the property and is asking again if the city will pay to move the fire hydrant to a different location.

Council members received a bid from Twedt construction in the amount of \$9792+\$2500 for valve addition. Twedt construction contacted SE Electric and said it could be moved to the east in the right of way near Meland's property line. All services tied to the line would have to be adjusted. Plat map, property map, water and sewer maps all reviewed. Special assessment on property discussed. FO will check into this option with the county. Meland is required to get a moving permit and a building permit through the city prior to the start of the construction of the basement/garage on the property. Council team discussed splitting the cost of the hydrant move with the property owners. Meland agreed to this option and would pay \$4896 and the city would pay \$4896+2500 for valve addition. Twedt would bill the city separately from the property owner.

#### Action 25-041

Moved by council Vogel, seconded by council Binder, to approve to split the cost with citizen Meland for the Twedt construction bill of \$7396 for the fire hydrant move on Michael Circle. **Roll Call:** All favored no opposition. Motion carried.

#### **OLD BUSINESS:**

City punch list reviewed by council team.

#### **NEW BUSINESS:**

Sheriff Reports reviewed.

The city is receiving FEMA award money for the June 2024 flood in the amount of \$94,003.84. The FO has reached out to the state and there are no restrictions on how this money is spent, however, it all has to be expended by Feb. 15<sup>th</sup>, 2026. The city is not permitted to earn more than \$500 interest on these funds.

The council discussed using this money toward street repairs. Maintenance Hanisch will look into pricing and present at the next council meeting with plans and bids.

Present by zoom meeting was Ken and LaDawn Ripperda to touch base regarding the 2025 camping season as our husband/wife Camphost team.

#### Action 25-042

Moved by council Vogel, seconded by council Scheff, for approval to appoint Ken and LaDawn Ripperda as the 2025 CampHosts for the Montrose City Campground. Camphost Oath read aloud by LaDawn. **Roll Call:** All favored no opposition. Motion carried.

Job Applicant Ken Ripperda has applied for the open position of a seasonal part time park attendant for Montrose.

#### Action 25-043

Moved by council Scheff, seconded by council Hanisch, for approval to hire Ken Ripperda as a seasonal part time park attendant for the City of Montrose. **Roll Call:** All favored no opposition. Motion carried.

The department of homeland security is offering a grant opportunity for citizens of homeownership located within a floodplain or floodway. This grant is called: Hazard Mitigation Grant Program for Disaster 4807 and carries a cost share of 75% FEMA, 15% State, and 10% local. The local share could be passed onto the homeowner participating in the grant. Some communities assist the homeowner with partial or all of the cost share, while others require the homeowner to cover the cost share. There are 2 possible scenario's with this grant opportunity for citizens:

First: If the structure is sound enough to be moved, the grant would pay to pick up the structure, disconnect utilities, move to a new location outside of the floodplain, and place the structure on a like-type foundation (if the original home had a crawl space, this grant would pay for a crawlspace, if it had a basement, the grant would pay for a bare-walled basement, NO rooms), connect to utilities, demo the original lot back to green/open space. The grant will pay the pre-damage/event value of the existing lot, but it does NOT cover the cost of the new lot.

Second option: is almost the same as the first, except the grant will pay for the appraised value of the structure, demolish the home, and return to green/open space.

The performance period is 48th months, so there is no rush to complete the acquisition, as sometimes it takes the homeowner a little time to find new housing. This grant process is voluntary, and the homeowner can choose to stop the process at any time.

Application deadline is May 30<sup>th</sup>, 2025.

FO would have to reach out to citizens and they would have to apply within the city office, as all funds would funnel through the city. The city council would like the FO to let citizens know of the opportunity and is willing to assist in the application process if anyone comes forward with interest.

Resolution 2025-001 Rates, Fines, Fees were reviewed for possible changes to the Retail (on-sale) liquor license fee and the Retail (on-sale) restaurant liquor license fee as SDCL 35-4-2 states that on-sale fees shall not be less than \$1 for each person residing within the municipality as measuring by the last preceding federal census. The renewal fee should not exceed fifteen hundred dollars. Wine and Cider should not be less than \$500 fee, and Malt beverage, SD Farm Wine, and beer on-off sale shall be a minimum of a \$300 fee.

#### Action 25-044

Moved by council Hanisch, seconded by council Scheff for approval of Resolution 2025-004 with changes to the Liquor On-Sale licenses in the amount of \$500, and a change to Wine and Cider fee now \$500 in compliance with SDCL 35-4-2. **Roll Call:** All favored no opposition. Motion carried.

#### **DEPARTMENT REPORTS**

Maintenance Hanisch discussed bids for sand/salt spreaders for streets for council review.

#### Action 25-045

Moved by council Vogel, seconded by council Binder for approval to purchase a salt/sand spreader for city streets for ice control from North American Truck Trailer in SF. **Roll Call:** All favored no opposition. Motion carried.

Maintenance Hanisch started the engine repairs on the Grasshopper mower. He is also working on fixing and changing out the sand in the sand filters for the large pool.

Maintenance Hanisch would like to fix water drainage issues on Main and 1<sup>st</sup> Ave near My Place Café. Council requested pricing for the project and will discuss at a future meeting.

Local BOE meeting scheduled for March 20<sup>th</sup>, 6pm in the Montrose community center. The deadline for applications is March 14<sup>th</sup> by 3pm. Applications can be found in the city office.

Action 25-046

Moved by council Hanisch, seconded by council Scheff, for approval of the 2025 Fire Protection Contract. **Roll Call:** All favored no opposition. Motion carried.

Notice of Vacancy published in the paper for 2 consecutive weeks for a possible 2025 election. All council and mayor positions are up for vacancy. Petitions can be filed in the office starting April 5<sup>th</sup> – May 9<sup>th</sup> 2025.

FO completed the 2024 annual report requirements for the City of Montrose and filed this report with the Dept. of Legislative Audit. This report is available to the public on our city website: [www.cityofmontrosesd.com](http://www.cityofmontrosesd.com) or a paper copy may be requested in office.

End of month bank account balances reviewed by council.

**MARCH VOUCHERS:**

**PAID Between Meetings**

29539e	FEDERAL TAX PAYMENT	2/28/25	\$592.33	Payroll Taxes
00023e	CAMPSPOT	3/5/25	\$57.00	Camp Reservation Fees
00022e	CLOVER CONNECT	3/4/25	\$29.36	ACH Card Fees for Campground
30570	MENARDS	3/3/25	\$79.36	Ofc Rugs; Cleaning Supplies
30589	PETERSON, TRAVIS	3/5/25	\$79.75	UB Deposit Refund
29540e	SD DOR	3/3/25	\$231.47	Monthly Garbage Tax Reporting
30571	SD DOR	3/3/25	\$150.00	Liquor License Web's Pub
30569	SD RETIREMENT SYSTEM	3/3/25	\$681.56	Monthly Reporting
30572	THE SECURITY STATE BANK	3/3/25	\$525.52	Door Handle Com. Center; Batteries; Cert Mail; Camp Outdoor Bulletin Board

**PAID at Council Meeting**

30573	A&B BUSINESS	3/11/25	\$238.92	Monthly IT Service; Printer Contract
30574	ADDY DISPOSAL	3/11/25	\$2,994.00	Monthly Garbage Fee
30575	BADGER METER	3/11/25	\$60.89	Monthly cellular/network fees
30576	CITY OF MONTROSE	3/11/25	\$0.70	Monthly UB Bill
30577	DAKOTA PUMP	3/11/25	\$780.00	Annual Cloud9 Monitoring Liftstation
30588	DELL RAPIDS LAW FIRM	3/11/25	\$88.00	Lawyer Fees for Jan/Feb 2025
30593	FEDERAL TAX PAYMENT	3/11/25	\$1,314.65	1st Quarter in 2023 Payroll Tax Shortage
30578	GOLDEN WEST	3/11/25	\$198.18	Monthly Office Phone Bill
30579	KINGBROOK RURAL WATER	3/11/25	\$3,512.80	Monthly Water Purchase-Usage
30580	MCCOOK CO. AUDITOR	3/11/25	\$1,733.50	Monthly Sheriff Fee
30581	MCCOOK CO. EMS, INC.	3/11/25	\$762.06	Monthly Ambulance Fee
30582	MCCOOK CO. REG OF DEEDS	3/11/25	\$5.00	Deeds request (2)
30583	MIDAMERICAN ENERGY	3/11/25	\$565.83	Prior month Usage
30592	MILLER, JAYDA	3/11/25	\$83.81	UB Deposit Refund
30584	MONTROSE GAS PLUS	3/11/25	\$99.20	Fuel-city equipment
30585	NEW CENTURY PRESS	3/11/25	\$201.56	Mtg. Minutes; Public Notices (3)
30586	PFEIFER IMPLEMENT	3/11/25	\$143.18	Light Beacon-Skid
30590	SCHOENFISH & CO. INC.	3/11/25	\$150.00	Assistance to FO for 2024 Annual Report Filing
30591	SIGN DESIGN	3/11/25	\$250.00	Tree Dump Sign
30587	SOUTHEASTERN ELECTRIC COOP	3/11/25	\$2,343.90	Monthly Electric Bill
	TOTAL PAID:		\$17,952.53	

**Payroll**

	Finance Officer		\$4,240.00	2 pay periods - February
	Certified Operator Temp.		\$100.00	Monthly Payment

	Maintenance Technician		\$1,484.75	2 pay periods - February
	TOTAL SALARIES:		\$5,824.75	
	<b>GRAND TOTAL:</b>		<b>\$23,777.28</b>	

Action 25-047

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.  
**Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: none

Action 25-048

Moved by council Vogel, seconded by council Scheff to **Adjourn** at 8:06pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: \_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

\_\_\_\_\_  
City Mayor or Council President

Published once at the approximate cost of: \_\_\_\_\_

Publish Date: \_\_\_\_\_